

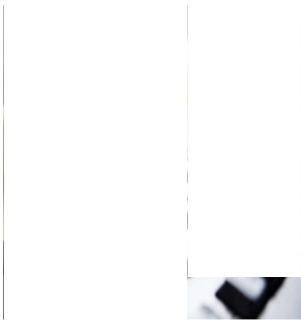


## What does confidentiality mean?

	<p>Confidentiality means keeping what you say private. When you talk to us we will <b>not</b> tell other people what you have said. We will keep it private.</p>
	<p>Sometimes we may think it is a good idea to talk to other people about what you tell us, like your parents, teachers or doctors. We will always ask you if this is ok first. You can say <b>yes</b> or <b>no</b>.</p>
	<p>There are a few times when we will have to tell someone else what you said.</p> <ul style="list-style-type: none"><li>• We sometimes tell our managers, so they can check that we are doing a good job.</li><li>• When we talk with you, we will write down information about it on our computers. Only people we work with will see this information.</li></ul>
	<p>We will also <b>have to tell someone</b> if we are worried that <b>someone is being hurt or might be hurt</b>.</p>

**Somerset Sendias**  
Special Educational Needs and Disability  
Information, Advice and Support (0-25)