Stages of the Education Health & Care Needs Assessment Process

A request is made to the local authority (LA) for an Education, Health & Care (EHC) needs assessment. This marks the start of a 20 week process. If the request is made by the education If the request is made by setting, family will be contacted by the family/young person, the LA for an initial phone call to allow family and current them to share their views and hopes education setting will be for the process. contacted for their input. 6 weeks YES NO LA decides to continue with the EHC needs Based on current information gathered, LA assessment process, setting in motion may decide not to continue the EHC needs assessments to be carried out by assessment. Reasons for their decision will be Educational Psychologists and other shared with family/young person, as well as relevant professionals from education, information surrounding their right to appeal. health and social care. Is an EHCP needed? No more than 16 weeks from initial request NO YES A draft EHCP will be sent to After detailed discussion by a team of education, health and social family/young person, who care professionals, it has been decided that needs can be met in have 15 days to review it the current education setting, without the requirement of an and suggest any necessary EHCP. All information gathered in this process will be shared with changes. It is at this time family/young person, including strategies of how support can be that they can also state a put into place. They can appeal this decision. preference for which educational setting they would like to be named on No more than 20 weeks the plan. from initial request After receiving feedback from the draft plan, the LA will make any changes and will consult with the preference educational

setting, along with settings the LA considers suitable. A final

plan will be issued.